



An innovative approach to restaurant consulting.



INSTRUCTIONAL DESIGNER

Creative Restaurant Solutions (www.creativerestaurantsolutions.com) is looking to expand our team. We are seeking qualified candidates for the position of Instructional Designer (ID) to work with a variety of clients in development and design of manuals and training programs.

Primary Responsibilities

- Maintains current knowledge of instructional design methodology and related standards and incorporates them into the creation of training manuals and development programs.
- Serves as primary contact for designated clients.
- Consults with clients to understand business goals, establishes varied recommendations and learning solutions to clients through meetings and presentations.
- Plans and conducts defined needs assessment using a variety of methodologies; analyzes assessment data; and develops complete needs assessment reports with established training and learning recommendations.
- Develops trainer and/or employee manuals and validation templates, and creates learning measurement strategies and evaluations.
- Facilitates pilot training programs, implements post-pilot revisions, and creates pilot summary reports.
- Incorporates learning from pilot programs into future projects.
- Collaborates and coordinates with other departments, clients and vendors on project activities and deliverables.
- Participates in business planning and strategy activities.

Working hours: Part-Time or Full-Time

Job Requirements

- Maintain strong client contact and relationships
- Superior communication (oral and written) and organization skills
- Ability to build efficient project timeline with realistic task completion schedules.
- Ability to multi-task and be flexible with work assignments
- Ability to work independently and within different teams
- Maintain confidentiality
- Work on premise (Exton, PA)



Qualification Standards

- Undergraduate degree or equivalent combination of training and experience.
- Master's Degree or coursework in instructional design preferred.
- Minimum two years experience in instructional design.
 - Candidate to provide examples of prior work.
 - Candidate will be required to complete a sample assignment as part of the interview process.
- Demonstrated project management skills, including ability to manage multiple projects simultaneously.
- Strong writing and proofreading skills.
- Professional presence and demonstrated interpersonal communication skills.
- Expertise in Microsoft Office suite.
- Previous restaurant or foodservice management or training experience strongly preferred.